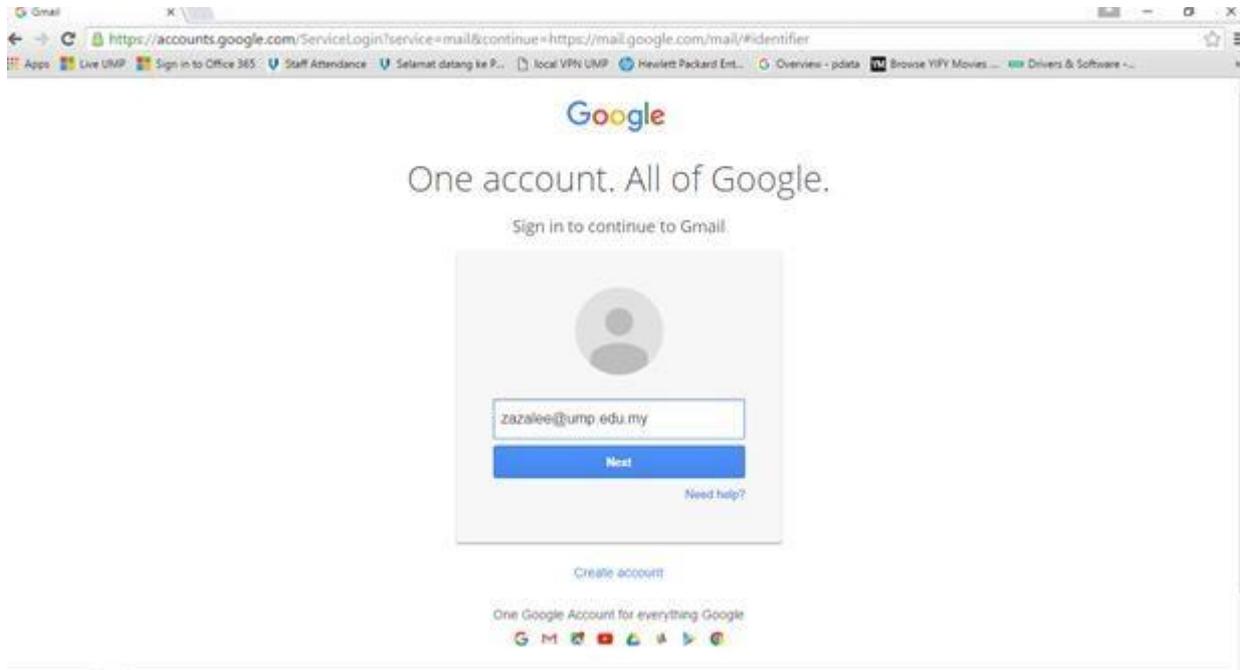


## First time login

1. Login to <https://www.gmail.com>



2. Username : **<your full e-mail address>** (example: [zazalee@ump.edu.my](mailto:zazalee@ump.edu.my))

3. Password :  
**< For Malaysian, your IC number without dash>** (example : 770605061333)

**< For Non-Malaysian, your passport number, followed by asterisk (\*) character>** (example: P121234\*)

4. Click **Next** to proceed.

5. Please read and click **I accept and continue to my account.**

## Welcome to your new account

Welcome to your new account: nizam2@ump.edu.my. Your account is compatible with many [Google services](#), but your ump.edu.my administrator decides which services you may access using your account. For tips about using your new account, visit the [Google Help Center](#).

When you use Google services, your domain administrator will have access to your nizam2@ump.edu.my account information, including any data you store with this account in Google services. You can learn more [here](#), or by consulting your organization's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, you can [manage which account you use](#) with Google services and [switch between them](#) whenever you choose. Your username and profile picture can help you ensure that you're using the intended account.

If your organization provides you access to the Google Apps [core suite](#) of messaging and collaboration applications, your use of those services is governed by your organization's Google Apps agreement. Any other Google services your administrator enables ("Additional Services") are available to you under the [Google Terms of Service](#) and the [Google Privacy Policy](#). Certain Additional Services may also have [service-specific terms](#). Your use of any services your administrator allows you to access constitutes acceptance of applicable service-specific terms.

Click "Accept" below to indicate that you understand this description of how your nizam2@ump.edu.my account works and agree to the [Google Terms of Service](#) and the [Google Privacy Policy](#).

I accept. Continue to my account.

Cancel

## 6. Please change your password



### Please change your password

Please choose a new password to finish signing in.

Read some tips on [creating a secure password](#).

Change password

7. To access your email apps, go to top right menu and select **Email** icon.

